



Job Description

Position Title: Clinical Director / Licensed Therapist / Clinical Supervisor

Position Summary: As part of a premier, engaging and professional multi-disciplinary team, this position provides therapy and support services to children, teens, adults, couples and families. This position will further provide clinical supervision to pre-licensed therapists. The Clinical Director will work collaboratively with the Executive Director and Operations Coordinator to hold TherapyWorks and all its staff to the highest degree of professional and ethical standards.

Schedule: This is a part-time to full-time position

Opportunities & Responsibilities

Duties and Responsibilities may include, but are not limited to, the following:

- Provide individualized therapy services to children, teens, adults, couples, families and groups
- Complete assessment, treatment planning and termination/discharge responsibilities
- Provide supervision and clinical guidance to pre-licensed therapists - review cases, support clinical decision-making and recommendations for best care, review and approve clinically appropriate documentation, etc.
- Act as initial crisis contact for associates to help manage high risk and crisis situations
- Facilitate a positive learning relationship, encompassing respect, encouraging autonomy, and enhancing the training experience regarding clinical, legal, ethical and professional issues
- Engage in collaborative coordination of care with parents, doctors, teachers, etc.
- Assist in program development and growth
- As part of the leadership team, help facilitate and contribute to staff-wide team meetings
- Maintain timely and accurate records and scheduling using practice management software
- Engage in community outreach opportunities as assigned to promote TherapyWorks
- Other duties as determined necessary

Minimum Qualifications & Experience

- California licensed therapist registered and in good standing with the BBS (LMFT, LCSW or PhD)
- 2 years post licensure with strong interest to supervise – supervisory experience preferred
- Must currently not be working in a private practice
- Experienced, skilled and passionate about working with a broad caseload of clients
- Strong knowledge and practice of ethical and legal guidelines and professional standards
- Responsible, reliable and hard-working
- Personable, fun and friendly
- Motivated leader with commitment and passion to support pre-licensed therapists
- Ability to work independently and collaboratively as an energetic team player
- Efficient computer skills and an ability to learn practice management software
- Excellent communicator, both written and verbal
- Detail-oriented and accurate in all work performed
- Ability to anticipate, process and resolve problems
- Willingness to be flexible and adaptable in a changing and expanding work environment
- Understand and support best business practices
- Must maintain personal malpractice insurance policy
- Must maintain updated continuing education required for supervision
- Minimum 2-year commitment

This position description intends to describe the general nature and level of work to be performed and is not intended to and may not include all duties and responsibilities.



Compensation: Competitive compensation dependent on experience.

Benefits of Employment

- Friendly, fun and professional work environment
- Motivated, diverse and rewarding clients
- Helpful and responsive on-site support staff
- Training and education stipend
- Bonus Plan
- 3-Week Vacation
- Paid sick leave
- Limited meetings and business responsibilities

Application Procedure:

Interested applicants can email resume and references to maaliea@mytherapyworks.com with answers to the following:

- (1) Why are you a strong candidate for this position?
- (2) What is your familiarity or experience in providing clinical supervision?
- (3) Describe your ideal client and your theoretical approach
- (4) What interests you most in working with TherapyWorks?
- (5) What are your long term career goals?
- (6) What other jobs/professional obligations do you currently have?
- (7) What is your availability including evenings and weekends?
- (8) Describe your compensation requests? (A financial figure must be included for consideration)

If determined to be a strong candidate, you will be contacted for an interview. Thank you for your interest in working with us!